

Date :

To,  
Chief Executive Officer  
IME General Insurance Ltd.  
Narayanchour, Naxal, Kathmandu.

Subject : Registration on Surveyor Panel for Fiscal Year 2075/076

Dear Sir,

With reference to your published notice in ..... daily newspaper dated ..... We wish to apply for the empanelment of Loss assessment and investigation into various types of insurance claims and being interested for inclusion surveyor panel. We hereby submit our application with necessary documents, which are self-explanatory for your ready reference.

I assure you for prompt and reliable services.

I/We also declare that as per Beema Act 2049, Rules and Regulation and Corporate governance 2073. I/We qualified to do the insurance survey and assess the loss.

Further, I/We hereby declared that I/We am/are not listed for any forefend/preclude by the concerned regulatory authority till the submission of this application.

Thanking You,

.....  
.....

Declaration of Details.

1	Name	
2	Firm's Name	
3	PAN/VAT Registration No.	
4	Surveyor's License No.	
5	Validation Till	
6	Category	
7	Educational Qualification	
8	Job Experience	
9	Specialization on the job (Fire,Marine,Motor,Eng & Misc)	

Please Attach Following Documents for Listing Process.

1. Copy of Firms Profile
2. Bio data of Proprietors/Individual
3. Copy of Firm registration certificate
4. Renewed License copy from Beema Samiti

I hereby declare that all the details provided are very true to the best of my knowledge. I do agree to bear any consequences in case any details provided are found to be wrong.

Authorized Signature

Company Seal